

NANAIMO CANOE & KAYAK CLUB ~ 2026 SUMMER JOB POSTINGS

Casual Canoe-Kayak Instructor/Coach

The Nanaimo Canoe & Kayak Club offers both recreational paddling and competitive sport training in the central Vancouver Island Region on Long Lake in Loudon Park. The aim is to develop confidence on & off the water, all while benefiting the individuals' social, physical, and emotional wellbeing. While the focus is on water safety, teamwork, fundamental movements, and active healthy living, our instructors and coaches provide participants with fun, fitness, friendship, and sport skill development with the opportunity to race locally, provincially and nationally.



Are you excited to share your love for the sport of canoe-kayak? Do you enjoy the outdoors, active healthy living, wellness, and water sports? Join the NCKC Leadership Team where you are a role model working towards NCKC's motto of "Building Paddlers for Life". Working with Club members and program participants, Instructor/Coaches will develop greater skills in customer service, teamwork, communication, digital skills, leadership, program planning, and competence on the water.

CASUAL CANOE-KAYAK INSTRUCTOR/COACH

Start Date:	end of April – end of October (with the possibility of extension)
Number of Weeks:	16 weeks @ 0-40 hours/week
Rate of Pay:	\$20-40/hour based on experience
Time:	Weekdays, Evenings, and Weekends

As a Casual Canoe-Kayak Instructor/Coach, you may be involved in leading NCKC community outreach with School Field Trips and Community Group Bookings, Learn to Paddle programs, Sprint Practices, Member Drop-ins, Special Events/Regatta Management, Marketing/Promotions, Recruitment, and Youth Summer Day Camp programs.

Qualifications and/or Related Experience (training will be provided to the right candidate):

- Hold a current Standard First Aid with CPR C
- Competent swimmer with water safety knowledge (Bronze Medallion or Cross an asset)
- Trained NCCP Community or Entry Level Competitive Coach and Making Ethical Decisions Course
- Previous instruction and/or coaching in a canoe-kayak environment
- Pleasure Craft Operators Certificate
- Background Education in Physical Education, Sport Tourism, Child & Youth Care, Health, Recreation/Sport Management, & Education

Please submit your resume and cover letter to commodore@nckc.ca. NCKC takes pride in providing services to people of all ages and abilities in the community. As such, its inclusive programming seeks a diverse Leadership Team. If you are a person with Indigenous background, a disability, part of a visible minority, or the LGBTQ community, NCKC would like to hear from you! For more information, visit www.nckc.ca.

NCKC Canoe-Kayak Instructor/Coach duties and responsibilities:

- designing and executing appropriate practices and training programs to those involved,
- instructing/ coaching with sport specific technical & tactical knowledge,
- developing sport skills using games with aims (from fundamental to high performance),
- providing a safe and engaging environment for all participants/athletes,
- leading games & teaching sport skills appropriate for the age and ability of participants,
- communicating effectively with co-workers, participants, and parents,
- instructing participants on the care and proper use of Club equipment,
- adhering to NCKC & Safe Sport policies and procedures in addition to safe work practices,
- demonstrating leadership, initiative, enthusiasm, and a positive attitude,
- assisting with first aid situations,
- providing active supervision of participants,
- promoting the Club & recruiting participants into its programs,
- completing reports as necessary (incident, accident, first aid, timesheets, etc.)
- exercising risk management to ensure the safety of others and self,
- developing lesson plans and/or weekly training calendars,
- redirecting unsafe behaviours or actions,
- working co-operatively and collaboratively to support a positive work environment,
- developing and enforcing Club rules for safety and fun,
- completing a final report,
- reporting any unsafe situations immediately to the Board of Directors,
- respecting fair play, equity, and safety, and
- attending and participating fully in all training and work-related opportunities.

ABOUT NCKC:

The Nanaimo Canoe & Kayak Club (NCKC) is a community based not-for-profit amateur sport organization located in Loudon Park on Long Lake in Nanaimo, BC. It provides entry-level to high performance canoe/kayak training to people of all ages and skills levels within the Central Vancouver Island region.

NCKC Mission: We believe that recreational and competitive sports are healthy ways of building mature and responsible citizens, developing leadership skills, providing social interaction, and promoting full participation in society.

NCKC Purpose: Our purpose is to provide structured programs, which offer leadership and encouragement in the development of physical and social skills, with the goal of participating in organized competition, as well as providing access to recreational paddling opportunities for people of all ages and skill levels.

NCKC Objective: To participate in Canoe Kayak Canada (CKC) and CanoeKayak BC (CKBC) activities and to promote and develop all forms of paddle sports, both competitive and recreational. To organize and sponsor competitions, regattas, and social opportunities consistent with involvement in flatwater canoeing and kayaking. To instill in our members the values inherent in good sportsmanship and good citizenship and to develop mature and positive self-esteem.